# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY

FINANCIAL STATEMENTS

December 31, 2020 and 2019

# TABLE OF CONTENTS

INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statements of Activities	4
Statements of Functional Expenses	6
Statements of Cash Flows	8
Notes to Financial Statements	9
SUPPLEMENTARY INFORMATION	
Schedule of Expenditures of Federal Awards	20
Notes to Schedule of Expenditures of Federal Awards	21
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	22
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE	24
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	26
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS	27

# IFFT & CO. PA

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Community Services League of Jackson County Independence, Missouri

#### Report on the Financial Statements

We have audited the accompanying financial statements of Community Services League of Jackson County (a not-for-profit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Services League of Jackson County as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 31, 2022, on our consideration of Community Services League of Jackson County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Community Services League of Jackson County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Community Services League of Jackson County's internal control over financial reporting and compliance.

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March 31, 2022

# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY STATEMENTS OF FINANCIAL POSITION December 31, 2020 and 2019

	<u>2020</u>	2019
ASSETS		•
CURRENT ASSETS		
Cash and cash equivalents	\$ 2,420,303	1,016,961
Restricted cash - federal awards	537,584	1,010,901
Total cash, cash equivalents, and restricted cash	2,957,887	1,016,961
Investments	15,683	14,783
Investments - Board designated	55,905	57,429
Inventory	78,485	34,920
Contracts and accounts receivable	485,301	321,757
Pledges receivable, current portion	134,351	358,947
Prepaid expenses	50,659	34,886
Other assets	3,632	1,420
TOTAL CURRENT ASSETS	3,781,903	1,841,103
PLEDGES RECEIVABLE, less current portion	15,000	-
PROPERTY AND EQUIPMENT		
Land	486,475	486,475
Buildings and improvements	3,850,227	3,818,873
Computers and software	105,008	105,008
Vehicles	52,152	50,002
Office furniture and equipment	240,791	194,731
	4,734,653	4,655,089
Accumulated depreciation and amortization	(1,315,771)	(1,162,998)
TOTAL PROPERTY AND EQUIPMENT	3,418,882	3,492,091
TOTAL ASSETS	\$ 7,215,785	5,333,194
LIABILITIES AND NET ASSETS		
CURDENT LIADU ITIE		
CURRENT LIABILITIES	Φ 1 <i>47.252</i>	90 527
Accounts payable Accrued expenses	\$ 147,353 201,949	89,527 87,270
Refundable grant advance	576,288	67,270
Current portion of mortgage loan payable	570,200	662,357
TOTAL CURRENT LIABILITIES	925,590	839,154
	320,000	033,131
NET ASSETS		
Without donor restrictions		
Undesignated	5,206,463	3,463,654
Board-designated	55,905	57,429
Total without donor restrictions	5,262,368	3,521,083
With donor restrictions		
Purpose restrictions	702,421	267,957
Time restrictions	325,406	705,000
Total with donor restrictions	1,027,827	972,957
TOTAL NET ASSETS	6,290,195	4,494,040
TOTAL LIABILITIES AND NET ASSETS	\$ 7,215,785	5,333,194

# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY STATEMENT OF ACTIVITIES

## For the Year Ended December 31, 2020

SUPPORT AND REVENUE	Without Donor Restrictions	With Donor Restrictions	<u>Total</u>
Contributions			
Direct assistance programs	\$ 1,042,671	_	1,042,671
Other contributions	1,086,336	323,731	1,410,067
In-kind, including donated space of \$12,600	340,614	-	340,614
Grants	1,509,305	123,000	1,632,305
United Way support	101,669	19,352	121,021
Government contracts, including in-kind of \$1,289,082	5,737,592	94,895	5,832,487
Special events	226,810	· -	226,810
Rent income	12,375	· -	12,375
Recycling	12,928	-	12,928
BlendWell Café sales	40,674	-	40,674
Paycheck Protection Program loan forgiveness	353,476	- -	353,476
Other income	1,430	-	1,430
Investment income	5,997	-	5,997
Net assets released from restrictions	506,108	(506,108)	
TOTAL SUPPORT AND REVENUE	10,977,985	54,870	11,032,855
EXPENSES			
Program services			
Income support	5,239,131	-	5,239,131
Housing counseling	1,472,322	-	1,472,322
Employment services	845,495	-	845,495
Financial coaching	359,166	-	359,166
BlendWell Café	165,897	-	165,897
Total program services	8,082,011		8,082,011
Supporting services			
Management and general	479,397	-	479,397
Fundraising	675,292	-	675,292
Total supporting services	1,154,689		1,154,689
TOTAL EXPENSES	9,236,700		9,236,700
CHANGE IN NET ASSETS	1,741,285	54,870	1,796,155
NET ASSETS, BEGINNING OF YEAR	3,521,083	972,957	4,494,040
NET ASSETS, END OF YEAR	\$ 5,262,368	1,027,827	6,290,195

# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY STATEMENT OF ACTIVITIES

## For the Year Ended December 31, 2019

	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT AND REVENUE			
Contributions			
Direct assistance programs	\$ 875,177	_	875,177
Other contributions	429,568	53,274	482,842
In-kind, including donated space of \$12,600	1,418,984		1,418,984
Grants	940,873	645,174	1,586,047
United Way support	166,297	33,947	200,244
Government contracts, including in-kind of \$878,458	2,468,874	47,536	2,516,410
Special events	405,034	-	405,034
Rent income	8,820	_	8,820
Recycling	32,763	_	32,763
BlendWell Café sales	51,198	_	51,198
Other income	40,973	_	40,973
Investment income	8,703	_	8,703
Net assets released from restrictions	264,706	(264,706)	-
TOTAL SUPPORT AND REVENUE	7,111,970	515,225	7,627,195
EXPENSES			
Program services			
Income support	3,182,700	-	3,182,700
Housing counseling	1,416,614	-	1,416,614
Employment services	634,947	, <del>-</del>	634,947
Financial coaching	291,256	-	291,256
BlendWell Café	168,500	-	168,500
Total program services	5,694,017	-	5,694,017
Supporting services	, ,		, ,
Management and general	516,399	=	516,399
Fundraising	681,597	-	681,597
Total supporting services	1,197,996	_	1,197,996
TOTAL EXPENSES	6,892,013	_	6,892,013
CHANGE IN NET ASSETS	219,957	515,225	735,182
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NET ASSETS, BEGINNING OF YEAR	3,301,126	457,732	3,758,858
NET ASSETS, END OF YEAR	\$ 3,521,083	972,957	4,494,040

#### COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2020

	Program services					S	upporting service	S		
	Income	Housing	Employment	Financial	BlendWell		Management			
	support	counseling	services	coaching	<u>Café</u>	Total	and general	<u>Fundraising</u>	<u>Total</u>	<u>Total</u>
Salaries and wages	\$ 277,737	531,637	402,284	224,112	58,221	1,493,991	260,968	387,861	648,829	2,142,820
Payroll taxes	25,483	47,959	35,573	17,497	4,783	131,295	19,628	26,254	45,882	177,177
Employee benefits	48,466	91,211	67,656	33,278	9,097	249,708	37,329	49,931	87,260	336,968
Total personnel costs	351,686	670,807	505,513	274,887	72,101	1,874,994	317,925	464,046	781,971	2,656,965
Cost of goods sold	<del>-</del>	-	-	-	19,627	19,627	_	-	-	19,627
Direct assistance	3,198,446	668,054	226,203	32,948	-	4,125,651		-	-	4,125,651
In-kind assistance	1,617,096	-	-	-	-	1,617,096	-	-	-	1,617,096
Special events expense	-	-	-	-	-	-	-	48,979	48,979	48,979
Development expense	-	-	-		-	-	-	75,005	75,005	75,005
Occupancy	18,257	36,514	26,683	14,044	13,942	109,440	21,065	23,874	44,939	154,379
Technology support	13,368	26,737	19,539	10,283	1,712	71,639	15,425	17,482	32,907	104,546
Mortgage interest	2,514	5,028	3,674	1,934	580	13,730	2,320	3,287	5,607	19,337
Office expense	22,839	35,333	25,820	13,590	11,616	109,198	14,801	23,102	37,903	147,101
Professional fees	-		16,250			16,250	90,640		90,640	106,890
Total before depreciation	5,224,206	1,442,473	823,682	347,686	119,578	7,957,625	462,176	655,775	1,117,951	9,075,576
Depreciation	14,925	29,849	21,813	11,480	46,319	124,386	17,221	19,517	36,738	161,124
TOTAL EXPENSES	\$ 5,239,131	1,472,322	845,495	359,166	165,897	8,082,011	479,397	675,292	1,154,689	9,236,700

# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended December 31, 2019

	Program services					Supporting services				
	Income	Housing	Employment	Financial	BlendWell		Management			
	support	counseling	services	coaching	<u>Café</u>	<u>Total</u>	and general	<u>Fundraising</u>	<u>Total</u>	<u>Total</u>
Salaries and wages	\$ 217,582	467,601	360,875	207,393	59,976	1,313,427	257,466	332,476	589,942	1,903,369
Payroll taxes	18,552	37,261	28,706	16,893	5,208	106,620	18,387	25,376	43,763	150,383
Employee benefits	32,256	83,786	58,380	19,489	762	194,673	40,640	39,167	79,807	274,480
Total personnel costs	268,390	588,648	447,961	243,775	65,946	1,614,720	316,493	397,019	713,512	2,328,232
Cost of goods sold	-	-	_	-	22,089	22,089	-	-	-	22,089
Direct assistance	567,985	732,433	113,875	6,058	_	1,420,351	-	-	-	1,420,351
In-kind assistance	2,284,842	-	-	-	-	2,284,842	-	-		2,284,842
Special events expense	· · · · · · · · · · -	-	-	-	-	-	-	127,081	127,081	127,081
Development expense	-	-	_	-	-	-	-	92,973	92,973	92,973
Occupancy	15,071	32,653	25,118	13,815	24,810	111,467	41,948	22,606	64,554	176,021
Technology support	12,411	26,890	20,684	11,376	2,275	73,636	15,501	18,616	34,117	107,753
Mortgage interest	3,115	6,750	5,192	2,856	2,849	20,762	6,224	4,673	10,897	31,659
Office expense	21,394	11,188	8,231	5,739	4,878	51,430	23,149	6,132	29,281	80,711
Professional fees	1,160					1,160	65,099		65,099	66,259
Total before depreciation	3,174,368	1,398,562	621,061	283,619	122,847	5,600,457	468,414	669,100	1,137,514	6,737,971
Depreciation	8,332	18,052	13,886	7,637	45,653	93,560	47,985	12,497	60,482	154,042
TOTAL EXPENSES	\$ 3,182,700	1,416,614	634,947	291,256	168,500	5,694,017	516,399	681,597	1,197,996	6,892,013

# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY STATEMENTS OF CASH FLOWS

# For the Years Ended December 31, 2020 and 2019

	<u>2020</u>	2019
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 1,796,155	735,182
Adjustments to reconcile change in net assets to net cash		
provided by operating activities		
Depreciation	161,124	154,042
Paycheck Protection Program loan forgiveness	(353,476)	-
Realized gain on investments	(615)	(242)
Unrealized gain on investments	(1,869)	(6,457)
Changes in operating assets and liabilities	44.44	,
Contracts and accounts receivable	(163,544)	(72,475)
Pledges receivable	209,596	(143,947)
Inventory	(43,565)	5,843
Prepaid expenses	(15,773)	(991)
Other assets	(2,212)	(1,420)
Accounts payable	57,826	22,349
Refundable grant advance	576,288	10.202
Accrued expenses	114,679	18,392
NET CASH PROVIDED BY OPERATING ACTIVITIES	2,334,614	710,276
CASH FLOWS FROM INVESTING ACTIVITIES		
Sales of investments	78,383	48,694
Purchases of investments	(73,243)	(41,406)
Reinvested earnings on investments	(2,032)	(2,156)
Purchases of property and equipment	(87,915)	(14,228)
NET CASH USED IN INVESTING ACTIVITIES	(84,807)	(9,096)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from Paycheck Protection Program loan	353,476	-
Payments on mortgage loan payable	(662,357)	(356,793)
NET CASH USED IN FINANCING ACTIVITIES	(308,881)	(356,793)
CHANGE IN CASH	1,940,926	344,387
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, BEGINNING OF YEAR	1,016,961	672,574
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, END OF YEAR	\$ 2,957,887	1,016,961
Supplemental disclosure:		
Interest paid during the year	\$ 19,337	31,659

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Activities

Community Services League of Jackson County (the Organization), a not-for-profit organization, was established in 1916 by former First Lady Bess Wallace Truman and other women and provides basic human needs (food, clothing, and shelter), comprehensive employment counseling and training, housing services, and financial coaching to clients in Eastern Jackson County. Community Services League of Jackson County's mission is to assist communities in reaching their potential by providing immediate relief to people in need, assessing their situations, and providing solutions that lead to economic stability.

#### Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting.

#### Cash Equivalents

The Organization considers all highly liquid investments purchased with initial maturities of three months or less to be cash equivalents.

#### Inventory

Inventories are valued at estimated average costs, not in excess of market, and consist of food items for distribution.

#### Contracts and Accounts Receivable

The Organization's contracts and accounts receivable are due from contracts and grants and are recorded at amounts due, net of an allowance for doubtful accounts. Receivables are generally due within thirty days or at the grantor's discretion. Amounts outstanding beyond the time agreed are considered past due. The Organization determines its allowance by considering a number of factors, including the length of time that receivables are past due, the Organization's previous loss history, the grantor's current ability to pay its obligation to the Organization, and the condition of the general economy as a whole. The Organization writes off receivables when they become uncollectible. At December 31, 2020 and 2019, the Organization considered receivables to be fully collectible; accordingly, no allowance for doubtful accounts was recorded.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### Pledges Receivable

The present value of unconditional promises to give, less an allowance for uncollectible amounts, is recognized as revenue in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met. At December 31, 2020 and 2019, the Organization considered grants and contributions receivable to be fully collectible; accordingly, no allowance for doubtful accounts was recorded.

#### Property and Equipment

The Organization capitalizes all significant acquisitions of property and equipment, which are recorded at cost or fair value, if donated. Property and equipment are depreciated or amortized using the straight-line method over the estimated useful lives of the related assets ranging from five to forty years.

Expenditures for repairs and maintenance are charged to expense as incurred. Expenditures that materially extend the life of an asset are capitalized.

#### Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor- or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

• Net assets without donor restrictions – Net assets available for use in general operations and not subject to donor restrictions. The Organization's Board of Directors may designate, from net assets without donor restrictions, funds to be maintained for specific purposes. The Board of Directors designated \$55,905 and \$57,429 as reserve funds as of December 31, 2020 and 2019, respectively.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### Net Assets - Continued

• Net assets with donor restrictions – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the accompanying statements of activities as net assets released from restrictions.

#### Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the accompanying statements of activities. The accompanying statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the program and supporting services benefited.

#### Income Taxes

The Organization is generally exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision or liability for income taxes has been included in the accompanying financial statements.

The Organization recognizes the financial statement benefit of a tax position only after determining that the relevant tax authority would more likely than not sustain the position following an audit. For tax positions meeting the more-likely-than-not threshold, the amount recognized in the financial statements is the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement with the relevant tax authority.

The Organization is subject to income tax regulations in the U.S. federal jurisdiction and certain state jurisdictions. Tax regulations within each jurisdiction are subject to the interpretation of the related tax laws and regulations and require significant judgment to apply. With few exceptions, the Organization is no longer subject to income tax examinations by the applicable tax authorities for the years before 2017. If any were to be incurred, the Organization's policy is to record penalties and interest assessed by income tax authorities as operating expenses.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### In-Kind Contributions

In addition to receiving cash contributions, the Organization receives in-kind contributions of goods and services from various donors. It is the policy of the Organization to record the estimated fair value of these in-kind donations. Additionally, a substantial number of volunteers donated significant amounts of their time to assist in the Organization's program services. During the years ended December 31, 2020 and 2019, approximately 27,100 hours were contributed by volunteers each year and are valued at the rate established by the Independent Sector of \$25.96 and \$24.65 per hour, for the years ended December 31, 2020 and 2019, respectively, for a value of volunteers' donated time at \$703,516 and \$668,015 for each of the years ended December 31, 2020 and 2019, respectively (unaudited). However, the value of their donated time does not meet the criteria to record in the accompanying financial statements.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### New Accounting Pronouncements

In February 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-02, *Leases (Topic 842)*, to increase transparency and comparability among organizations by recognizing lease assets and lease liabilities on the statement of financial position and disclosing key information about leasing arrangements. ASU 2016-02 retains a distinction between operating leases and financing leases, and the classification criteria are substantially similar to previous lease guidance. The main change in the new guidance is the requirement for all leases to be recognized on the statement of financial position at the present value of lease payments. In June 2020, the FASB issued ASU 2020-05, *Revenue from Contracts with Customers (Topic 606) and Leases (Topic 842) - Effective Dates for Certain Entities*, that delayed the effective date of ASU 2016-02, such that the amendments are now required to be adopted for the Organization's December 31, 2022 financial statements. Early adoption is permitted. The Organization is currently evaluating the expected impact on the financial statements.

In September 2020, the FASB issued ASU 2020-07, Not-for-Profit Entities (Topic 958) - Presentation and Disclosure by Not-for-Profit Entities for Contributed Nonfinancial Assets, which will change the presentation and disclosure for contributions other than financial assets. The Organization will adopt ASU 2020-07 in the reporting period beginning January 1, 2022, and it is not expected to have a significant impact on the financial statements.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### Reclassifications

Certain items in the 2019 financial statements have been reclassified to conform to the 2020 presentation. These reclassifications had no effect on the previously reported change in net assets.

#### **Subsequent Events**

Subsequent events have been evaluated through March 31, 2022, which is the date the financial statements were available to be issued.

## NOTE 2 - LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at December 31:

	<u>2020</u>	2019
Cash and cash equivalents	\$ 2,957,887	1,016,961
Investments	15,683	14,783
Investments - Board designated	55,905	57,429
Contracts and accounts receivable	485,301	321,757
Pledges receivable, current portion	134,351	358,947
Financial assets, at year-end	3,649,127	1,769,877
Less those unavailable for general expenditure within		
one year, due to:		
Board designations	(55,905)	(57,429)
Donor restricted for time greater than one year	-	(379,594)
Donor restricted for specified purpose	(702,421)_	(267,957)
Financial assets available to meet cash needs		
for general expenditures within one year	<u>\$ 2,890,801</u>	1,064,897

As part of the Organization's liquidity management plan, the Organization periodically invests cash in interest-bearing cash accounts. Additionally, board-designated reserve funds can be released to meet liquidity needs.

#### NOTE 3 - FUNDS HELD AT COMMUNITY FOUNDATIONS

The Organization holds funds at the Truman Heartland Community Foundation (THCF) and Eastland Community Foundation (ECF). Disbursements to the Organization can be made upon request and with proper approval. The investments are held in a money market pool, a fixed income pool, and a domestic equity pool.

#### NOTE 4 - FAIR VALUE MEASUREMENTS

FASB Accounting Standards Codification (ASC) 820, Fair Value Measurements and Disclosures, establishes a single authoritative definition of fair value, sets a framework for measuring fair value, and requires additional disclosures about fair value measurements. In accordance with ASC 820, the Organization classifies its investments into Level 1 (securities valued using quoted market prices from active markets for identical assets), Level 2 (securities not traded on an active market for which observable inputs are readily available), and Level 3 (securities valued based on significant unobservable inputs). Investments are classified in their entirety based on the lowest level of input that is significant to the fair value measurement.

The following are descriptions of the valuation methodologies and inputs for investments measured at fair value, as well as the general classification pursuant to the valuation hierarchy.

• Funds Held at THCF and ECF - Funds held at THCF and ECF consist of investments in various investment pools. The fair value of such investments is determined using the net asset value (NAV) per share as a practical expedient. The investments are classified within Level 2 of the fair value hierarchy.

The following tables summarize the valuation of investments measured at fair value on a recurring basis in the accompanying statements of financial position at December 31, 2020 and 2019, including the additional requirement to classify securities by major category, which is defined as the major security type classifications within ASC 820.

# Assets at Fair Value as of December 31, 2020

	Lev	<u>el 1</u>	Level 2	Level 3	<u>Total</u>
Funds held at THCF and ECF					
Money market pool	\$	-	11,363	-	11,363
Fixed income pool		-	21,133	-	21,133
Equity pool		<del></del>	39,092		39,092
	<u>\$</u>	<u>-</u>	<u>71,588</u>	· <u>-</u>	<u>71,588</u>

#### NOTE 4 - FAIR VALUE MEASUREMENTS - Continued

#### Assets at Fair Value as of December 31, 2019

P. 1.1.11 PYTOD 1DOD	Lev	<u>rel 1</u>	Level 2	Level 3	<u>Total</u>
Funds held at THCF and ECF  Money market pool	\$	_	22,629	_	22,629
Fixed income pool	*	-	17,354	-	17,354
Equity pool		_	32,229		32,229
	\$		<u>72,212</u>		72,212

#### NOTE 5 - PLEDGES RECEIVABLE

Pledges receivable consisted of the following at December 31:

	<u>2020</u>	<u>2019</u>
Due in less than one year	\$ 134,351	358,947
Due in one to five years	15,000	
	<u>\$ 149,351</u>	358,947

#### NOTE 6 - BANK LINE OF CREDIT

The Organization has a line of credit with a bank, which is secured by all business assets. The line of credit allows for maximum borrowings of \$300,000. The line of credit bears interest at the prime rate plus 0.50%, but no less than 5.50% (5.50% at December 31, 2020) and is payable monthly. No amounts were outstanding at December 31, 2020 or 2019.

The line of credit has been renewed through July 2022. See Note 18.

#### NOTE 7 - MORTGAGE LOAN PAYABLE

The Organization had a mortgage loan payable to finance the renovation of the central office and to purchase another building. The interest rate was 3.94% until July 2018 at which time it increased to 4.25%. Monthly payments of principal and interest were \$3,516 with a final balloon payment due December 2020.

This loan was paid in full in December 2020.

#### NOTE 8 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted for the following purposes or periods as of December 31:

Subject to expenditure for specified purpose:		<u>2020</u>	<u>2019</u>
Specific program services	\$	702,421	267,957
Subject to passage of time:		325,406	 705,000
	<u>\$ 1</u>	,027,827	 972,957

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows for the years ended December 31:

Subject to expenditure for specified purpose:	<u>2020</u>		<u>2019</u>
Program services	\$	126,514	149,706
Subject to passage of time:		379,594	115,000
	<u>\$</u>	506,108	264,706

#### NOTE 9 - REVENUE RECOGNITION

The Organization recognizes contributions when cash, securities, or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give - that is, those with a measurable performance or other barrier and a right of return - are not recognized until the conditions on which they depend have been met.

#### NOTE 9 - REVENUE RECOGNITION - Continued

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable grant advance in the accompanying statements of financial position and were \$576,288 at December 31, 2020. One of these grants requires certain amounts to be kept in a separate bank account and is included in restricted cash – federal awards in the accompanying statements of financial position at December 31, 2020. There were no refundable grant advances or restricted cash at December 31, 2019. The Organization received cost-reimbursable grants of \$227,237 and \$74,892 that have not been recognized at December 31, 2020 and 2019, respectively, because qualifying expenditures have not yet been incurred.

#### NOTE 10 - INVESTMENT INCOME

The following table presents a reconciliation of the components of net return on investment for the years ended December 31:

		<u>2020</u>	<u>2019</u>
Realized gain on investments	\$	615	242
Unrealized gain on investments		1,869	6,457
Interest and dividends		4,404	2,933
Administrative fees		(891)	(929)
Net investment income	<u>\$</u>	5,997	8,703

#### NOTE 11 - FEDERAL AWARDS

The Organization has received financial assistance from certain federal agencies, either directly or through various pass-through grantors, in the form of contracts, grants, and awards to fund its activities. These activities are subject to audit by agents of the granting authority. Such audits could result in claims against the Organization for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this date.

#### **NOTE 12 - MATCHING FUNDS**

In order to receive reimbursements from certain programs, the Organization is required to provide a certain percentage of local matching funds. This funding requirement is met through contributions from public and private sources.

#### **NOTE 13 - FUNCTIONALIZED EXPENSES**

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Salary and benefit related expenses are allocated on the basis of estimates of time and effort, while depreciation and other occupancy related expenses are allocated on a square footage basis.

#### NOTE 14 - RETIREMENT PLAN

The Organization sponsors a Savings Incentive Match Plan for Employees of Small Employers (SIMPLE) with limited eligibility. Employees who are reasonably expected to receive at least \$500 in compensation for the calendar year and employees who have received at least \$500 in compensation during any one year are eligible. The amount by which the employee agrees to reduce his or her compensation will be contributed by the employer to the employee's SIMPLE Individual Retirement Account. The Organization will match the employee's contribution in an amount equal to 3% of the employee's salary reduction contribution. For the years ended December 31, 2020 and 2019, employer contribution expense was \$43,140 and \$32,704, respectively, and is included in employee benefits on the accompanying statements of functional expenses.

#### **NOTE 15 - CONCENTRATIONS**

The Organization maintains accounts in banks in the greater Kansas City, Missouri area. These balances were insured by the Federal Deposit Insurance Corporation (FDIC) at each institution up to \$250,000. As of December 31, 2020 and 2019, the Organization had \$2,713,907 and \$739,244, respectively, in excess of FDIC coverage.

A significant donor is defined as a donor who contributed 10% or more of total revenue and support during the period. During the year ended December 31, 2020, the Organization received funding from the U.S. Department of Treasury and commodities from the U.S. Department of Agriculture for use in its programs. Revenue from these donors represented approximately 37% of the Organization's total support and revenue for the year ended December 31, 2020. During the year ended December 31, 2019, the Organization received commodities from the U.S. Department of Agriculture for use in its programs. Revenues from this donor represented approximately 12% of the Organization's total support and revenue for the year ended December 31, 2019.

#### NOTE 16 - RISKS AND UNCERTAINTIES

The Organization invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the accompanying statements of financial position.

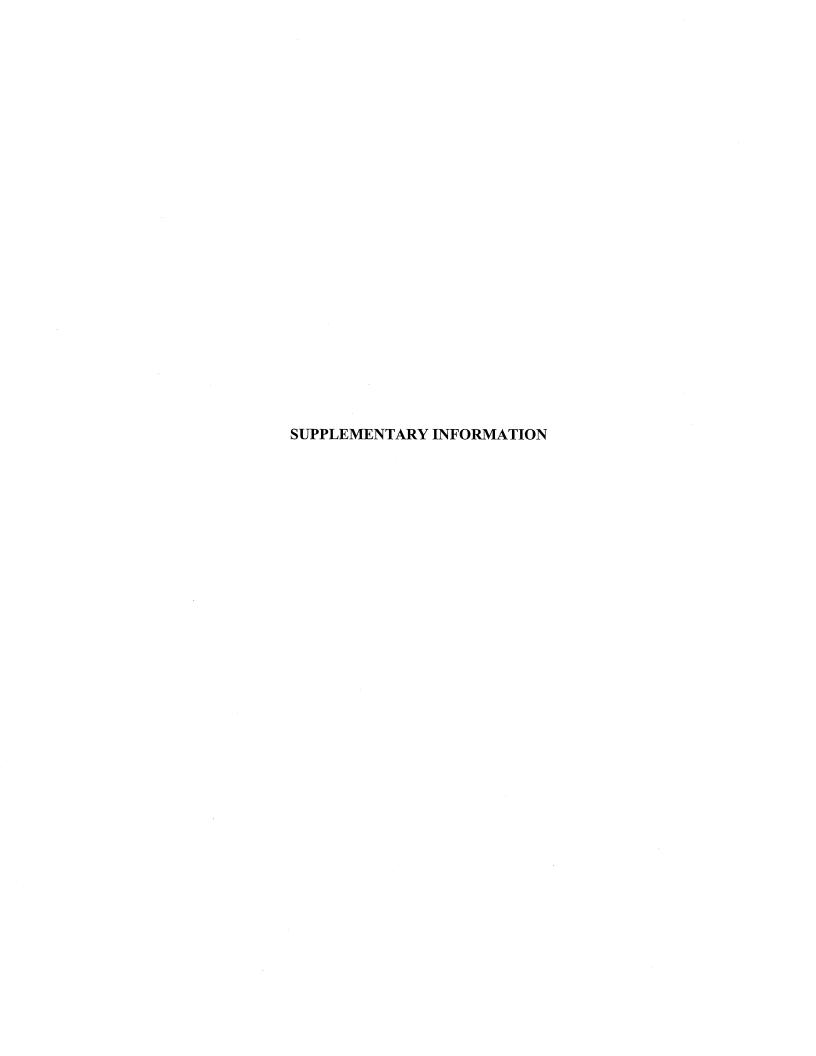
In early 2020, the COVID-19 outbreak in the United States began disrupting operations and affecting a wide range of industries and their employees. The extent of the impact of COVID-19 on the Organization's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak and the related impact on its programs, donors, employees, and vendors, all of which are uncertain and cannot be predicted. The extent to which COVID-19 may impact the Organization's financial condition or results of operations is uncertain and cannot be reasonably estimated. No adjustments have been made to these financial statements as a result of this uncertainty.

#### NOTE 17 - PAYCHECK PROTECTION PROGRAM

In April 2020, the Organization applied for and received a loan of \$351,300 under the Paycheck Protection Program (PPP) created as part of the relief efforts related to COVID-19 and administered by the Small Business Administration. The loan accrued interest at 1%, but payments were not required to begin for ten months after the end of an eight- or 24-week loan forgiveness covered period. The loan was uncollateralized and was fully guaranteed by the federal government. The Company applied for and received loan forgiveness in November 2020. Accordingly, upon being legally released from the loan obligation and related interest, the Company recorded loan forgiveness of principal and interest totaling \$353,476 in the accompanying statement of activities. No payments were made on this loan.

#### NOTE 18 - SUBSEQUENT EVENT

In July 2021, the Organization renewed the line of credit through July 2022.



#### COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended December 31, 2020

Federal Grantor/Pass-through Grantor/Program or Cluster Title	Federal Assistance Listing <u>Number</u>	Pass-Through Entity <u>Identifying Number</u>	Total Federal <u>Expenditures</u>
U.S. Department of Agriculture Food Distribution Cluster Pass through from Harvesters Community Food Network  Emergency Food Assistance Program (Food Commodities) Commodity Supplemental Food Program Total Food Distribution Cluster  Total U.S. Department of Agriculture	10.569 10.565	TEFAP56, TEFAP77, TEFAP78, TEFAP79, TEFAP80, TEFAP81, TEFAP82 CSFP67	\$ 1,282,383 6,699 1,289,082
U.S. Department of Housing and Urban Development  CDBG - Entitlement Grants Cluster  Community Development Block Grants/Entitlement Grants  Pass through from the City of Independence, Missouri	14.218	ON17741-2019, ON17741-2020	20,419
Pass through from the City of Blue Springs, Missouri COVID-19 Funds, Pass through from the City of Blue Springs, Missouri Total Pass through from City of Blue Springs, Missouri Total CDBG - Entitlement Grants Cluster Emergency Solutions Grant Program	14.218 14.218	BS 2020-202.1A BS 2020 CARES	20,412 126,542 146,954 167,373
Pass through from Missouri Housing Development Commission Housing Counseling Assistance Program Continuum of Care Program Total U.S. Department of Housing and Urban Development	14.231 14.169 14.267	19-759-E, 20-751-E	43,490 15,019 701,897 927,779
U.S. Department of Labor WIOA Cluster Workforce Innovation and Opportunity Act (WIOA), Adult Programs Pass through from Missouri Division of Workforce Development	17.258	OSO 19-01, OSO 20-01	84,920
U.S. Department of Education  Rehabilitation Services Vocational Rehabilitation Grants to States  Pass through from Missouri Department of Elementary and Secondary  Education  U.S. Department of Homeland Security	84.126	VR19FED, VR20FED, VR20SEYWD, VR20SSA	200,855
Emergency Food and Shelter National Board Program Pass through from United Way of Greater Kansas City COVID-19 Funds, Pass through from United Way of Greater Kansas City Total Pass through from United Way of Greater Kans	97.024 97.024	35-525800-003, 36-525800-003 CARES 525800-003	21,105 1,782 22,887
U.S. Department of Treasury  COVID-19 Funds, Coronavirus Relief Fund  Pass through from City of Blue Springs, Missouri  Pass through from City of Oak Grove, Missouri  Pass through from City of Independence, Missouri  Pass through from Jackson County, Missouri  Pass through from State of Missouri  Pass through from United Way of Greater Kansas City  Total Coronavirus Relief Fund	21.019 21.019 21.019 21.019 21.019 21.019	B-20-MW-29-0014 CARES OG CARES COI CARES JACO DEDNRR CARES UW	300,000 25,000 1,711,539 83,040 250,000 410,000 2,779,579
Total expenditures of federal awards			\$ 5,305,102

# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended December 31, 2020

#### **NOTE A - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Community Services League of Jackson County under programs of the federal government for the year ended December 31, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Community Services League of Jackson County, it is not intended to and does not present the financial position, changes in net assets, or cash flows of Community Services League of Jackson County.

#### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- (2) Pass-through entity identifying numbers are presented where available.

#### **NOTE C - SUBRECIPIENTS**

The Organization did not provide federal awards to subrecipients during the year ended December 31, 2020.

#### NOTE D - INDIRECT COST RATE

The Organization has elected not to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

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# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Community Services League of Jackson County Independence, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community Services League of Jackson County (a not-for-profit organization), which comprise the statement of financial position as of December 31, 2020, the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 31, 2022.

# **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Community Services League of Jackson County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Community Services League of Jackson County's internal control. Accordingly, we do not express an opinion on the effectiveness of Community Services League of Jackson County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Community Services League of Jackson County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ift & LCo. PA

March 31, 2022

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# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors Community Services League of Jackson County Independence, Missouri

#### Report on Compliance for Each Major Federal Program

We have audited Community Services League of Jackson County's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Community Services League of Jackson County's major federal programs for the year ended December 31, 2020. Community Services League of Jackson County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Community Services League of Jackson County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Community Services League of Jackson County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Community Services League of Jackson County's compliance.

#### Opinion on Each Major Federal Program

In our opinion, Community Services League of Jackson County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2020.

#### **Report on Internal Control Over Compliance**

Management of Community Services League of Jackson County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Community Services League of Jackson County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Community Services League of Jackson County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Iff+ + Co. PA

March 31, 2022

# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended December 31, 2020

# **Section I - Summary of Auditors' Results**

Financial Statements			
Type of auditors' report issued: unmodified			
Internal control over financial reporting:  Any material weakness(es) identified?  Any significant deficiency (ies) identified	d not	□ yes	⊠ no
Any significant deficiency(ies) identified not considered to be material weaknesses?  Any noncompliance material to financial statements noted?		□ yes	ĭ none reported
		□ yes	⊠ no
Federal Awards			
Internal control over major programs:  Any material weakness(es) identified?  Any significant deficiency(ies) identified	□ yes	⊠ no	
Any significant deficiency(ies) identified not considered to be material weaknesses?		□ yes	ĭ none reported
Type of auditors' report issued on compliance for	or major progra	ms: unmodifie	d
Any audit findings disclosed that are required to reported in accordance with 2 CFR section 200.516(a)?		□ yes	⊠ no
Identification of major programs: <u>CFDA Number(s)</u>	Name of Fed	eral Program o	r Cluster
21.019	Covid-19 - Coronavirus Relief Fund		
Dollar threshold used to distinguish between T and Type B programs:	ype A	\$750,000	
Auditee qualified as low-risk auditee?		⊠ yes	□ no
Section II - Financial Statement Findings			

There were no findings in the current year.

# Section III - Findings Required to be Reported by the Uniform Guidance

There were no findings in the current year.

# COMMUNITY SERVICES LEAGUE OF JACKSON COUNTY SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS For the Year Ended December 31, 2020

# **Prior Federal Audit Findings**

There were no findings in the prior year.